



Whereas, Charles P Boyles, II has served as the Executive Director of the Thomas Jefferson Planning District Commission and the Charlottesville Albemarle Metropolitan Planning Organization since April, 2014;

WHEREAS, Mr. Boyles has informed the Thomas Jefferson Planning District Commission members that he intends to resign from the Executive Director position effective February 15, 2021;

WHEREAS, Mr. Boyles has accepted a position as City Manager of the City of Charlottesville, a member local government of the Thomas Jefferson Planning District Commission; and

WHEREAS, at the Commission's direction, the Executive Director and Executive Team in 2019 reorganized staff to develop a secession plan should leadership positions become open; and

WHEREAS, in following this staffing plan, the Chief Operating Officer, Christine Jacobs, is fully prepared to fill the interim position of Executive Director effective February 15, 2021; and

WHEREAS, the Deputy Director, David Blount, is fully prepared to continue the immediate supporting role to the Executive Director while maintaining his demanding responsibilities of Regional Legislative Liaison and contractual Executive Director to the Virginia Association of Planning District Commissions; and

Whereas, the Commission received a recommendation from the senior executive team of the Thomas Jefferson Planning District Commission to appoint Christine Jacobs to provide interim Executive Director leadership during the search for the next Executive Director and to be considered at that time, if requested, as permanent Executive Director;

WHEREAS, it is also the recommendation of the senior executive team to take a slow and deliberate effort to permanently fill the position of Executive Director to allow organizational changes to occur to meet the regional service needs of the Commission as created by post-COVID 19 needs and activities;

BE IT RESOLVED, the Commission hereby appoints Christine Jacobs to serve as Interim Executive Director and to have the power and authority of Executive Director granted in State Code, the Charter, Bylaws and all resolutions of the Board, effective February 15, 2021, thereby ending the term of the previous Executive Director; and

BE IT FURTHER RESOLVED, that the position of Interim Executive Director will receive a ____% salary increase annualized for the period of time serving as Interim Executive Director and will be afforded other job-related benefits of parking, telecommunications and other direct operational expenses as provided to the current Executive Director.

APPROVED, this day of February 4, 2021 by the Commission legally assembled.

Dale Herring, Chair

Date